Rio Grande Council Application for Employment Seasonal Camp Staff

An Equal Opportunity Employer

Camp Applying For:	Desired Position:
The Rio Grande Council, Boy Scouts of America, is an e on account of race, color, religion, national origin, citizens status, or unfavorable discharge from military service.	equal opportunity employer. The Rio Grande Council does not discriminate in employment thip status, ancestry, age, sex, sexual orientation, marital status, physical disability, military
In accordance with Boy Scouts of America qualification declaration of religious principle. I agree to abide by the C	ons and requirements, I hereby subscribe to the Scout Oath or Promise, Law, and the charter, Bylaws, and Rules and Regulations of the Boy Scouts of America.
Applicants are not required to give any information on this	
All camp staff members must be registered members of the	he Boy Scouts of America.
Name:	
Preferred Name:	
Address:	
City:	State: Zip Code:
	Email:
Age 18 or older? Yes No No	Relative employed by the council? Yes \(\bigcup \) No \(\bigcup \)
Desired start date:	If relative employed, name:
(Date Format-mm/dd/yyyy)	
Have you ever been employed by the council? If	so, when?
How were you referred to the council?	
If by an individual and/or organization, give the na	ame
List all specialized skills and training applicable to	o the position for which you are applying.

Education	Highest Degree:		
(Attach information about	GPA:	Graduated: Yes 🔲 No 🛄	
other degrees or diplomas earned or in progress on a	Major:	·	
separate sheet. Also include technical or business training.)	School:		
	Location:		
Licenses and Certifications	License or Certificate:	•••	
(Attach intolliation about	Issue Date:	License No. (if applicable):	
other licenses or certifications on a separate sheet.)	(Date Format–mm/dd/yyyy)		
	Issued by:		
	State/Country:	Expiration Date:	
		(Date Format-mm/dd/yyyy)	
Prior Work Experience	• • • •	te, even if that employment has not ended. For more than two employers, on another sheet. Include military experience as if an employer, including	
Last Employer:			
May we contact your curr	rent employer? Yes 🔲 No 📮		
			
		Zip Code:	
Supervisor Name:		Phone:	
Start Date:	End Date:	Ending Pay Rate: per	
(Date Format-mm	/dd/yyyy) (Date Format-mm/dd/yyyy)		
Ending Position or Rank:			
Reason for Leaving*:			
Previous Employer:			
Address:			
		Zip Code:	
l		Phone:	
Start Date:	End Date:	Ending Pay Rate: per	
	/dd/yyyy) (Date Format-mm/dd/yyyy)		
Ending Position or Rank:			
Reason for Leaving*:			
		If so, give details on a separate shee	∍t.

Camp Applying For:		Desired Position:	
Boy Scout/Youth Experier	nce:		
Council:			
Unit Number:	No. of Ye	ears Tenure as Youth:	Adult:
Offices Held			
Achievements:			
	:		
List Hobbies and Special In	terests:		
References Give the na	ames of three persons not related to	you whom you have known for at lea	ast three years.
Name	Address, Phone, Email	Company	Years Acquainted
1			
2			
3			
Applicants are subject to ba	ckground investigations, including crin	ninal background checks.	
In compliance with federal la	aw, all persons hired will be required to	verify their identity and eligibility to wo	ork in the United States and to
complete the required emplo	oyment eligibility verification document	form upon nire.	
Please read carefully before	signing:		
I attest with my signature be	elow that I have given the Rio Grande	Council, Boy Scouts of America, true	and complete information on
	ed information has been concealed. I a necessary in arriving at an employmen		
disclosed to other employee	es involved in the hiring process and lee the Rio Grande Council, Boy Sco	consent to the dissemination of the	results of any investigation to
reference checks. If any info	ormation I have provided is untrue, or	if I have concealed material informati	on, I understand that this will
*	ial of employment or immediate dismis		ampleyment establishes any
obligation for the Rio Gran	e completion of this application nor and de Council, Boy Scouts of America, to	o hire me. If I am hired, I understand	I that either the Rio Grande
without prior notice. I unde	nerica, or I can terminate my employr erstand that no representative other	than the Scout executive has any	authority to enter into any
agreement contrary to the fo	oregoing or make any oral assurance o	r promise of continued employment.	
	Date	Sit	gnature

RIO GRANDE COUNCIL BACKGROUND INVESTIGATION DISCLOSURE AND AUTHORIZATION

For Use With Rio Grande Council Employment Application

In making this application I understand that investigative reports, which may include information regarding any criminal background, my creditworthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living, may be made. I authorize the Rio Grande Council to procure or cause to be procured such reports. Such a report may be a "consumer report" or an "investigative consumer report" within the meaning of the Fair Credit Reporting Act ("FCRA"), in which event I am entitled, upon my request in writing, to receive a complete and accurate disclosure of the nature and scope of the investigation requested by the Rio Grande Council and a summary of my rights under the FCRA.

I also understand that under the FCRA, before taking any adverse employment action based in whole or in part on a consumer report or investigative consumer report, the Rio Grande Council must provide me with a copy of the report and a written description of my rights under the FCRA. In addition, if any adverse action is taken against me based in whole or in part on any information contained in a consumer report, the Rio Grande Council must give me a notice. The notice may be given in writing, orally, or by electronic means and must include the following:

The name, address, and telephone number of the consumer reporting agency (including a toll-free telephone number established by the agency, if it is a nationwide consumer reporting agency) that provided the report.

A statement that the consumer reporting agency did not make the adverse decision and is not able to explain why the decision was made.

A statement setting forth my right to obtain a free disclosure of my file from the consumer reporting agency if I request the report within 60 days.

A statement setting forth my right to dispute directly with the consumer reporting agency the accuracy or completeness of any information provided by the consumer reporting agency.

Date		Signature
	_	Printed Name



EMPLOYEE DIRECT DEPOSIT AUTHORIZATION

I hereby authorize my employer,						
Employee Name	(Please print)					
Social Security Number						
This authorization is for: New Direction is for: Deposit Cancel New Direction is for:						
CHECKING DEPOSIT (Please attach a VOIDE	D check)					
	nount of \$ _% of my net pay e net pay					
SAVINGS DEPOSIT						
ABA Bank Routing #	Bank Account #					
	ount of \$ _% of my net pay e net pay					
OTHER ACCOUNT						
ABA Bank Routing #	Bank Account #					
I wish to deposit to:	☐ a flat amount of \$ ☐% of my net pay ☐ My entire net pay					
*NOTE: Savings and Credit Union accounts may use different ABA and/or Account Numbers for ACH transactions. It is each employee's responsibility to call their bank and acquire the correct information for initiating direct deposits into such accounts. Deposit Slips Are Not Valid. I understand I am responsible for confirming that my pay has been properly deposited each payroll. No transactions will be initiated against those funds until that confirmation has been made. Any Non-Sufficient Funds charges that occur because I have failed to abide by this will be my responsibility.						
Employee Signature						

Council Name

Date

New Hire / Rehire Information Worksheet

(to be completed by the employee - except for "OFFICE USE ONLY section)

Personal Information	on (Please use Legal N	lame.)		
Prefix First Name	Middle Name Last I	Name Suffix	No "-" S. S. Ac	count Number
Address Line 1	Address Line	e 2 City	State	Zip Date of Birth
Home Phone	Work Phone	Cell Phone	Gender M	arital Status
Work E-Mail	Personal E-Mail	EEOC Ethnic Code	= 1	EEOC Ethnic Code 2
EEOC Ethnic Code 3	EEOC Et	hnic Code 4	EEOC Ethnic	Code 5
Citizen	Veteran Status	NEI Class	125 Plan	
Cub Scout Boy Sc	out Varsity Scout	Explorer High	est Rank	
OFFICE USE ONLY Employee Job Title		Employee Class	FLSA Code	
Default Labor Code	Default GL Code	Location	Hire Date	Pension HIRE Act Qualified
Pay Cycle Pay T	ype Taxable Status	Annual Salary No	of Pays Week	ly Std Hours
Salary Per Pay	Hourly Pay Rate	Employee Status	Cost of Living	Housing
Check Print Control	WC State WC Alabama	Code		
Fed W-4 Status	Federal Exemptions	State W-4 Sta	atus State	Exemptions UC State
Direct Deposit Type	Prenote Accou	nt Number ABA	Number [Description
Contact #1	Emergency (Contact Information:		
Name	Relationship	Home Phone	Work Ph	one Cell Phone
Contact #2				
Name	Relationship	Home Phone	Work Ph	one Cell Phone
:				

Signed by Employee

Employee's Withholding Certificate

► Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.

Department of the Treasury

► Give Form W-4 to your employer. Internal Revenue Service ▶ Your withholding is subject to review by the IRS. (a) First name and middle initial l ast name (b) Social security number Step 1: **Enter** Address ► Does your name match the **Personal** name on your social security card? If not, to ensure you get Information City or town, state, and ZIP code credit for your earnings, contact SSA at 800-772-1213 or go to Single or Married filing separately Married filing jointly or Qualifying widow(er) Head of household (Check only if you're unmarried and pay more than half the costs of keeping up a home for yourself and a qualifying individual.) Complete Steps 2-4 ONLY if they apply to you; otherwise, skip to Step 5. See page 2 for more information on each step, who can claim exemption from withholding, when to use the estimator at www.irs.gov/W4App, and privacy. Complete this step if you (1) hold more than one job at a time, or (2) are married filing jointly and your spouse Step 2: also works. The correct amount of withholding depends on income earned from all of these jobs. **Multiple Jobs** or Spouse Do only one of the following. Works (a) Use the estimator at www.irs.gov/W4App for most accurate withholding for this step (and Steps 3-4); or (b) Use the Multiple Jobs Worksheet on page 3 and enter the result in Step 4(c) below for roughly accurate withholding; or (c) If there are only two jobs total, you may check this box. Do the same on Form W-4 for the other job. This option TIP: To be accurate, submit a 2021 Form W-4 for all other jobs. If you (or your spouse) have self-employment income, including as an independent contractor, use the estimator. Complete Steps 3-4(b) on Form W-4 for only ONE of these jobs. Leave those steps blank for the other jobs. (Your withholding will be most accurate if you complete Steps 3-4(b) on the Form W-4 for the highest paying job.) If your total income will be \$200,000 or less (\$400,000 or less if married filing jointly): Step 3: Claim Multiply the number of qualifying children under age 17 by \$2,000 ▶ \$ **Dependents** Multiply the number of other dependents by \$500 Add the amounts above and enter the total here 3 (a) Other income (not from jobs). If you want tax withheld for other income you expect Step 4 this year that won't have withholding, enter the amount of other income here. This may (optional): 4(a) |\$ include interest, dividends, and retirement income Other **Adjustments** (b) Deductions. If you expect to claim deductions other than the standard deduction and want to reduce your withholding, use the Deductions Worksheet on page 3 and 4(b) \$ (c) Extra withholding. Enter any additional tax you want withheld each pay period 4(c) |\$ Step 5: Under penalties of perjury, I declare that this certificate, to the best of my knowledge and belief, is true, correct, and complete. Sign Here Employee's signature (This form is not valid unless you sign it.) Date Employer identification **Employers** Employer's name and address First date of number (EIN) employment Only

OMB No. 1545-0074



Employment Eligibility Verification Department of Homeland Security

U.S. Citizenship and Immigration Services

USCIS Form I-9

OMB No. 1615-0047 Expires 10/31/2022

► START HERE: Read instructions carefully before completing this form. The instructions must be available, either in paper or electronically, during completion of this form. Employers are liable for errors in the completion of this form.

ANTI-DISCRIMINATION NOTICE: It is illegal to discriminate against work-authorized individuals. Employers CANNOT specify which document(s) an employee may present to establish employment authorization and identity. The refusal to hire or continue to employ an individual because the

Section 1. Employee Information			uon. Ist complete an	d sign S	ection 1 c	f Form I-9 no later
than the first day of employment , but not	before accepting a job	o offer.)				
Last Name (Family Name)	First Name (Given Nam	me (Given Name)		Other I	_ast Name	s Used (if any)
Address (Street Number and Name)	Apt. Number	City or Town			State	ZIP Code
Date of Birth (mm/dd/yyyy) U.S. Social Sec	yee's E-mail Add	ress	E	imployee's	Telephone Number	
I am aware that federal law provides for connection with the completion of this	form.			or use o	f false do	ocuments in
I attest, under penalty of perjury, that I	am (check one of the	following box	es):			
1. A citizen of the United States						
2. A noncitizen national of the United States	s (See instructions)					
3. A lawful permanent resident (Alien Re	gistration Number/USCIS	Number):				
4. An alien authorized to work until (expire	10 707 0					
Some aliens may write "N/A" in the expir	ation date field. (See inst	ructions)				R Code - Section 1
An Alien Registration Number/USCIS Number 1. Alien Registration Number/USCIS Number: OR 2. Form I-94 Admission Number: OR		Number OR Fol	eign Passport Ni — —	umber.		
3. Foreign Passport Number:						
Country of Issuance:			_			
Signature of Employee			Today's Dat	te (mm/da	l/yyyy)	
Preparer and/or Translator Certiful I did not use a preparer or translator. (Fields below must be completed and sign attest, under penalty of perjury, that I I	A preparer(s) and/or trained when preparers and	nslator(s) assisted d/or translators	assist an empl	oyee in d	completing	g Section 1.)
knowledge the information is true and o		ompletion or	Section 1 of th	101111	and that	to the Best of my
Signature of Preparer or Translator				Today's	Date (mm/	dd/yyyy)
Last Name (Family Name)		First Nam	ne (Given Name)			
Address (Street Number and Name)	T	City or Town			State	ZIP Code

Employer Completes Next Page





Employment Eligibility Verification

Department of Homeland SecurityU.S. Citizenship and Immigration Services

USCIS Form I-9

OMB No. 1615-0047 Expires 10/31/2022

Section 2. Employer or Authorized Representative Review and Verification (Employers of their authorized representative must complete and sign Section 2 within 3 business days of the employee's first day of employment. You must physically examine one document from List A OR a combination of one document from List B and one document from List C as listed on the *Lists of Acceptable Documents.") Last Name (Family Name) M.I. Citizenship/Immigration Status First Name (Given Name) Employee Info from Section 1 List A OR List B AND List C Identity **Identity and Employment Authorization Employment Authorization Document Title Document Title Document Title** Issuing Authority **Issuing Authority Issuing Authority** Document Number Document Number Document Number Expiration Date (if any) (mm/dd/yyyy) Expiration Date (if any) (mm/dd/yyyy) Expiration Date (if any) (mm/dd/yyyy) **Document Title** QR Code - Sections 2 & 3 Additional Information Issuing Authority Do Not Write In This Space **Document Number** Expiration Date (if any) (mm/dd/yyyy) **Document Title** Issuing Authority Document Number Expiration Date (if any) (mm/dd/yyyy) Certification: I attest, under penalty of perjury, that (1) I have examined the document(s) presented by the above-named employee, (2) the above-listed document(s) appear to be genuine and to relate to the employee named, and (3) to the best of my knowledge the employee is authorized to work in the United States. The employee's first day of employment (mm/dd/yyyy): (See instructions for exemptions) Signature of Employer or Authorized Representative Today's Date (mm/dd/yyyy) Title of Employer or Authorized Representative First Name of Employer or Authorized Representative Employer's Business or Organization Name Last Name of Employer or Authorized Representative State City or Town ZIP Code Employer's Business or Organization Address (Street Number and Name) Section 3. Reverification and Rehires (To be completed and signed by employer or authorized representative.) B. Date of Rehire (if applicable) A. New Name (if applicable) Middle Initial Date (mm/dd/yyyy) Last Name (Family Name) First Name (Given Name) C. If the employee's previous grant of employment authorization has expired, provide the information for the document or receipt that establishes continuing employment authorization in the space provided below. Document Title **Document Number** Expiration Date (if any) (mm/dd/yyyy) I attest, under penalty of perjury, that to the best of my knowledge, this employee is authorized to work in the United States, and if the employee presented document(s), the document(s) I have examined appear to be genuine and to relate to the individual. Signature of Employer or Authorized Representative Today's Date (mm/dd/yyyy) Name of Employer or Authorized Representative

LISTS OF ACCEPTABLE DOCUMENTS All documents must be UNEXPIRED

Employees may present one selection from List A or a combination of one selection from List B and one selection from List C.

	LIST A Documents that Establish Both Identity and Employment Authorization	OR	LIST B Documents that Establish Identity AN	ID	LIST C Documents that Establish Employment Authorization
2.	U.S. Passport or U.S. Passport Card Permanent Resident Card or Alien Registration Receipt Card (Form I-551) Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine- readable immigrant visa		 Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address ID card issued by federal, state or local government agencies or entities, 	1.	A Social Security Account Number card, unless the card includes one of the following restrictions: (1) NOT VALID FOR EMPLOYMENT (2) VALID FOR WORK ONLY WITH INS AUTHORIZATION (3) VALID FOR WORK ONLY WITH DHS AUTHORIZATION
4.	Employment Authorization Document that contains a photograph (Form I-766)	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address	2.	Certification of report of birth issued by the Department of State (Forms DS-1350, FS-545, FS-240)
5.	For a nonimmigrant alien authorized to work for a specific employer because of his or her status:		 School ID card with a photograph Voter's registration card U.S. Military card or draft record 	3.	Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States
]	a. Foreign passport; and b. Form I-94 or Form I-94A that has the following:	A. 100	6. Military dependent's ID card 7. U.S. Coast Guard Merchant Mariner	4.	bearing an official seal
	(1) The same name as the passport; and(2) An endorsement of the alien's	; []	8. Native American tribal document		U.S. Citizen ID Card (Form I-197) Identification Card for Use of
	nonimmigrant status as long as that period of endorsement has not yet expired and the proposed employment is not in	ion.	Driver's license issued by a Canadian government authority For persons under age 18 who are	7.	Resident Citizen in the United States (Form I-179) Employment authorization
_	conflict with any restrictions or limitations identified on the form.		unable to present a document listed above:		document issued by the Department of Homeland Security
6.	Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI		10. School record or report card11. Clinic, doctor, or hospital record12. Day-care or nursery school record		

Examples of many of these documents appear in the Handbook for Employers (M-274).

Refer to the instructions for more information about acceptable receipts.

Please print one letter in each space.	BSA	ADULT APPLICATION	
First name (Full legal name)	Middle name	Last name	Suffix All questions MUST be answered. Write NONE if applicable.
			1. Scouting background. Position Council Year
Preferred nickname:			Experience working with youth in other
Country Home address	City	State Zip	code organizations. Please provide contact information.
			3. Previous residences (for last 10 years).
Primary phone Alter	mate phone	Ext. Date of birth (mm/dd/yyyy)	City State
	Ш-Ш-Ш	X	
<u> </u>	Driver's license No.	State Gender Om C	Current memberships (religious, community, business, tabor, or professional organizations).
Social Security No. (required) Occupation	on	Employer	5. References. Please list those who are familiar with
			your character. References may be checked. Name Telephone ()
Country Business address	City	State Zip	code Name Telephone ()
			Name Telephone ()
Position code Scouting position title		Are you an Eagle Scout? Date eamed (mm/dd/yyyy)	6. Additional information. Yes No
		○ Yes ○ No	(Mark each answer.) a. Have you ever been removed from O
Email address O Work			or asked to leave a leadership position in an organization due to allegations regarding your personal
(Select one) Home			subscription conduct or behavior? Explain:
I hereby certify that: 1. I have read and affirm that I accept the Declaration of Religious Principle, I agree to the BSA and the local council, including the Scouter Code of Conduct.	comply with the rules and regulations of REGURED		b. Do you use illegal drugs or abuse OO
•		Signature of applicant	Date alcohol? Explain:
I affirm that the information contained in this application is true and accurate to the I	best of my knowledge and belief. INITIALS REQUIRED	YPT completion certificate attached Background Check Authorization form	a attached
	To be completed	by unit	c. Have you ever been arrested for a criminal offense (other than minor
·		ting's efforts to protect its youth members and deliver a quality program.	traffic violations)? Explain:
APPROVALS FOR IUNIT ADULTS: I have reviewed this application and the responses to any have made any follow-up inquiries necessary to be satisfied that the applicant possesses emotional qualities to be an adult leader in the BSA.	y questions answered "Yes," and s the moral, educational, and	APPROVAL FOR COUNCIL AND DISTRICT ADULTS: I have reviewed this application and have made a necessary to be satisfied that the applicant possesses the moral, educational, and emotional qualit in the BSA.	d. Has your driver's license ever been O
			suspended or revoked? Explain:
Signature of chartered organization head or representative	Date	Signature of Scout executive or designee	Date
Unit OPack OTroop ONew leader OPosition of type: OCrow OShip OF Sormer leader OParticipate	or multiple registering.	embership certificate, registration may be accomplished at no charge by transf	accused of, or charged with abuse or
Crew Ship Former leader Participar	О налого арриошали	Enter membership number from unexpired certificate:	neglect of a minor child? Explain:
Unit District name	Multiple application Council No.:	Unit OPack OTroop Unit No. or	
No. OR	Soulion AU.	type: Ocrew Oship District name:	f. Are you aware of any reason not listed above that may call into question your suitability to supervise, guide, care for, and lead
Registration \$ Boys' Life \$	PAID: O Cash	O Check No O Credit card	young people?

ADDITIONAL DISCLOSURES & BACKGROUND CHECK AUTHORIZATION

Additional Disclosures

The state disclosures below are included because state law requires them to be provided in writing. Some of the below rights, notices, or information also may apply to individuals from, applying to, or volunteering in states not listed below. There may be additional requirements, options, or provisions applicable to you and you may have additional rights under applicable law that are not required to be disclosed to you in writing.

Minnesota: You have the right to request a complete and accurate disclosure of the nature and scope of any consumer report from First Advantage, P.O. Box 105292, Atlanta, GA 30348, 800-845-6004.

New York: Boy Scouts of America and/or its subsidiaries, affiliates, other related entities, and/or successors (the "Company") may request or utilize subsequent consumer reports (other than investigative consumer reports) on you throughout your volunteer relationship with Company. Upon request, you will be informed whether or not a consumer report was requested, and if such report was requested, informed of the name and address of the CRA that furnished the report. Your written request should be made to Company at Boy Scouts of America, Membership Standards Team S201, 1325 West Walnut Hill Lane, P.O. Box 152079, Irving Texas 75015-2079. You may also contact the Company by email at MembershipStandards@scouting.org.

	<u>AU'</u>	<u> THORIZATION</u>	
(Please print)			
Name: First	Middle	Last	Suffix
List any other names used (r	nickname, maiden/married	last names):	
Date of Birth:		Unit Type and Number:	
America and/or its substoprocure consumer regdefined by applicable check(s)/driving record(sinvestigative consumer Disclosure and the Creceived separately from Check Authorization. not allow the Company statements, and notices Disclosures (Non-Creation My authorization My authorization My authorization authorization authorization authorization authorization for busin understand that, if I conducted on me. For California, Min CRA, the ICRA, or the Check this box.	didiaries, affiliates, otherwises, affiliates, otherwises, affiliates, otherwises, as defined by force alifornia state laws, on my background reporting agency ("alifornia State Lawn the Company), as well as the state obtain credit check in the Background edit), as well as the atthorization remains to the extent permitted extension of the extent permitted extension of the extent permitted extensions. Except as otherwises reasons (e.g., to am selected for a volumesota, or Oklahom	ter related entities, and dederal law) and/or inverse which in my case from a consumer reported of the consumer reported of the consumer reported of the consumer reported of the consumer (Non-ell as these Additional pplies only to criminal consumer reviewed at the consumer reviewed by applicable law, by case means criminal without providing addition with Company's place me in certain consumer reporting at the consumer report report the consumer report report report the consumer report r	and authorize the Boy Scouts of ad/or successors (the "Company") estigative consumer report(s) (as see means criminal background orting agency ("CRA") or from and in the Background Check-Credit) (each of which I have al Disclosures & Background I checks/driving records and does and understand the information, and the California State Law osures & Background Check volunteer relationship with the I agree Company can procure all background check(s)/driving plicable law, I consent to and a local councils and/or chartered in positions, work sites, etc.). I consumer report will have been would like to receive from the hat Company may procure, please
Signature		Date	